

RSPH Level 4 Award in Health Emergency Preparedness, Resilience and Response

January 2020

Total Qualification Time	70 hours
Guided Learning Hours	48 hours

Ofqual Qualification Number: 601/8698/7

Description

Emergencies, whether man-made such as road or rail disasters, natural such as flooding or other extreme weather conditions, or the result of terrorism, have the potential to cause disruption for communities on a large scale and present major operational problems for the National Health Service. Healthcare organisations (NHS organisations and providers of NHS funded care) therefore need to plan, prepare and respond to such emergencies.

The Civil Contingencies Act (2004) and the Health and Social Care Act (2012) imposes duties on all healthcare organisations (NHS organisations and providers of NHS funded care) with regards to civil protection. Organisations will need to carry out risk management processes to ensure that Emergency Preparedness, Resilience and Response (EPRR) arrangements are sound and effective.

The objective of this qualification is to provide the knowledge and skills necessary for individuals to participate in the development and delivery of EPRR arrangements in healthcare organisations (NHS organisations and providers of NHS funded care).

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Unit HEP RR 1 Integrated Emergency Management and Health Emergency Preparedness

Guided Learning: 48 hours
Total Unit time: 70 hours
Unit Level: 4
Unit Reference Number: H/508/3585

Learning Outcomes and Assessment Criteria

- 1 Understand the requirements relating to Health Emergency Preparedness, by being able to meet the following assessment criteria:**
 - 1.1 Outline the legislative and governance requirements that relate to organisations concerned with health emergency planning
 - 1.2 Describe how Emergency Preparedness, Resilience and Response (EPRR) is implemented in health care organisations
 - 1.3 Outline the benefit for patients and communities of the application of EPRR

- 2 Understand the responsibilities of Category 1 and 2 responders, the Civil Contingencies Act 2004 and the third sector, by being able to meet the following assessment criteria:**
 - 2.1 Outline the differences between the legal requirements of Category 1 and 2 responders
 - 2.2 Describe how the Civil Contingencies Act 2004 (CCA 2004) requires multi-agency collaboration
 - 2.3 Explain how legislation facilitates the incorporation of third sector organisations into emergency preparedness

- 3 Understand the principles of Integrated Emergency Management in Health Emergency Preparedness, Resilience and Response by being able to meet the following assessment criteria:**
 - 3.1 Explain the role of integrated emergency management in anticipating and assessing the risk of emergencies
 - 3.2 Describe the six step risk assessment process

- 4 Know how to determine the likelihood and potential impact of an emergency occurring in a local community, by being able to meet the following assessment criteria:**
 - 4.1 Describe the characteristics of a local area that will influence the likelihood and impact of an emergency occurring in the community
 - 4.2 Assess the likelihood and potential impact of hazards and threats on a local community by the use of risk assessments.

Indicative Content:

1 Requirements relating to Health Emergency Preparedness

- 1.1 *Legislative and governance requirements:* The relevant legislation, organisational policies and procedures that apply to organisations involved in health emergency preparedness
- 1.2 *How Emergency Preparedness, Resilience and Response (EPRR) is implemented:* The roles, functions and structures of healthcare organisations (NHS organisations and providers of NHS funded care) involved in civil protection / health emergency planning.
- 1.3 *Benefit for patients and communities:* The links between planning and patient outcome, ensuring patient care during times of incident or emergency e.g. CBRN, mass casualty, pandemic Influenza etc, safeguarding vulnerable people, putting in measures to mitigate the impact of the emergency

2 Responsibilities of Category 1 and 2 responders and the third sector

- 2.1 *Differences between the legal requirements of Category 1 and 2 responders:* Legislative requirements of Category 1 responders, legislative requirements of Category 2 responders – Civil Contingencies Act 2004, Health and Social Care Act 2012, Health and Safety at Work etc Act 1974, Health Protection Regulations 2010, Management of Health and Safety at Work Regulations 1999, differences between Category 1 and Category 2 responders, roles and responsibilities under the CCA of Category 1 and Category 2 responders.
- 2.2 *How the Civil Contingencies Act 2004 (CCA 2004) requires multi-agency collaboration:* Duty to collaborate and share information, legislation and guidance that apply to information sharing, data protection and information security, types of sensitive information.
- 2.3 *How legislation facilitates the incorporation of third sector organisations into emergency preparedness:* Duty on Category 1 responders to engage with third sector organisations, third sector guidance within CCA 2004, Emergency Preparedness and its associated regulations.

3 Principles of Integrated Emergency Management (IEM) in Health Emergency Preparedness, Resilience and Response

- 3.1 *Role of IEM:* Nature and purpose of IEM in anticipating and assessing the risk of emergencies, role of forums for co-operative risk assessment, options for risk treatment such as development of emergency and business continuity plans
- 3.2 *The six step risk assessment process:* Contextualisation of risk, hazard review and allocation for assessment, risk analysis, risk evaluation, risk treatment, monitoring and reviewing.

4 Determine the likelihood and potential impact of an emergency occurring in a local community

- 4.1 *Characteristics of a local area that will influence the likelihood and impact of an emergency occurring:* Aspects and characteristics such as social, environmental, infrastructure and hazardous sites, emerging hazards (e.g. disease epidemics / pandemics) or threats (e.g. terrorism, malicious acts), geography of the area (e.g. risk of flooding), age profile of population, presence of vulnerable groups, health status, availability of health facilities.
- 4.2 *Using risk assessments:* Assess potential hazards to the local community by use of risk assessments, analysis of risk assessments to determine specific risks for a local community, how to prioritise risks to the community due to likely impact and threat of risk, justification of risk rating by reference to the specific community factors.

Mapping to National Occupational Standards

This qualification has been mapped to the National Occupational Standards for Civil Contingencies, which describe those activities required for the provision of integrated emergency management for events or situations, within or affecting the UK, which may threaten serious damage to human welfare, the environment or national security.

The NOS for Civil Contingencies are particularly relevant to Category 1 and 2 responders, identified under the Civil Contingencies Act 2004. Additionally, many occupational sectors with a role in civil protection do have their own sector specific NOS. For instance, for the NHS and NHS funded healthcare providers the Skills for Health NOS apply; but, it is also important to note that the NOS for Civil Contingencies are complementary to the Skills for Health NOS, hence their emphasis on integrated emergency management.

In addition to the Civil Contingencies and sector specific NOS, a number of other existing NOS have been identified as relevant to the Civil Contingencies occupational area and these have been selected from:

Health & Safety

Managing Volunteers

Management and Leadership

The NOS taken from the above occupational areas, which are mapped to this qualification, are shown below:

Managing Volunteers NOS

D1 Plan, organise and monitor volunteering activities

Management and Leadership NOS

MLB1 Develop and implement operational plans for your area of authority

MLB2 Map the environment in which your organisation operates

MLB8 Ensure compliance with legal, regulatory, ethical and social requirements.

MLB10 Manage Risk

Health and Safety NOS

HSS1 Make sure your own actions reduce risks to health and safety

HSP6 Identify, assess and control health and safety risks

Skills for Justice NOS for Civil Contingencies

SFJCCAB	Anticipate & assess the risk of emergencies
SFJCAA1	Work in co-operation with other organisations
SFJAA2	Share information with other organisations

Skills for Health NOS

SFHEC34	Organise emergency reception and treatment services following a major incident
SFHHP1	Identify hazards and assess risks to health, wellbeing and safety from information provided by individuals
SFHHP2	Collate, analyse and interpret surveillance data to assess risks to population health, wellbeing and safety
SFHPHS06	Assess risks to the population's health and wellbeing and apply this to practice
SFHHP17	Contribute to implementing measures to manage an incident or outbreak
SFHPHP19	Work in partnership with others to plan investigations to protect the public's health and wellbeing from specific risks
SFHPHP20	Work in partnership with others to identify how to apply plans to protect the public's health and wellbeing from specific risks
SFHPHP21	Undertake own role in a partnership to protect the public's health and wellbeing from specific risks

Further details of these National Occupational Standards can be obtained from RSPH Qualifications.

Learner Guidance

Assessment

Attainment of the Learning Outcomes will be assessed by centre-designed assignments. The assignments and candidate work will be subject to external verification by RSPH Qualifications. In order to obtain a Pass for the qualification, candidates must be able to demonstrate that they have achieved each of the learning outcomes.

Essential Reading:

- Civil Contingencies Act 2004 (Contingency Planning) Regulation 2005
- HM Government: Emergency Preparedness (Guidance on Part 1 of the Civil Contingencies Act 2004, its associated Regulations and non-statutory arrangements)
- HM Government: Emergency Response and Recovery (Non-statutory guidance to complement Emergency Preparedness)
- Current NHS Emergency Planning Guidance

Progression:

On completion of this qualification, learners will be able to progress onto the RSPH Level 4 Certificate in Health Emergency Planning, Resilience and Response or the RSPH Level 4 Diploma in Health Emergency Planning, Resilience and Response

Centre Guidance

Registration of Candidates

Candidates must be registered with RSPH and have a candidate number before any work can be submitted for external verification.

Candidate registration forms can be downloaded from the Centre Area of the Qualifications section of the RSPH web-site (www.rsph.org.uk).

Special Assessment Needs

Centres that have candidates with special assessment needs should consult The Society's Reasonable Adjustments and Special Consideration Policy; this is available from The Society and The Society's web site (www.rsph.org.uk).

How to apply to offer this qualification:

To become a centre approved to offer this qualification, please complete the 'Centre Application Form' which can be found in the Qualifications section of our web-site. If you are already an

approved centre, please complete the 'Add an additional qualification form' which can be downloaded from the Centre area on the website Please ensure that you include details of your quality assurance procedures. You will need to attach a CV to this application. Please contact the Qualifications Department at examinationsl@rsph.org.uk if you need any assistance.

Recommended Qualifications and Experience of Tutors

The Society would expect that tutors have teaching experience and at least a level 4 qualification or equivalent level of vocational expertise in an emergency planning discipline, but recognises that experienced teachers can often compensate for a lack of initial subject knowledge, or experienced practitioners for a lack of teaching experience. It is, however, recommended that tutors have experience of the development and delivery of emergency planning procedures.

Other Information:

All RSPH specifications are subject to review. Any changes to the assessment or learning outcomes will be notified to Centres in advance of their introduction. To check the currency of this version of the specification, please contact the Qualifications Department or consult the RSPH website.

Centres must be registered with RSPH.

Any enquiries about this qualification should be made to:

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