
LEVEL 2 AWARD IN HEALTH AND SAFETY IN THE WORKPLACE

Specimen Paper

INSTRUCTIONS TO CANDIDATES

- 1 Attempt to answer every question.
- 2 Enter your answers on the accompanying answer sheet. Each question has only **ONE** correct answer.
- 3 You have **40 MINUTES** to complete the examination. When you have finished give your question paper and answer sheet to the person in charge.
- 4 The Pass mark for this examination is 16/25

1. **An employer has a legal duty to consult on safe and healthy working conditions with which ONE of the following?**
 - A. Local authority enforcement officer
 - B. All employees
 - C. Health and Safety Executive
 - D. Foremen and supervisors
2. **In a factory, what facilities MUST an employer provide under health and safety law?**
 - A. Cafeteria/restaurant facilities
 - B. Toilets and wash hand basins
 - C. Adequate parking spaces
 - D. Desks and reclining chairs
3. **Which ONE of the following has responsibility for enforcing health and safety laws?**
 - A. The business owner
 - B. The work supervisor
 - C. The Safety Representative
 - D. The local authority
4. **A prohibition notice can be served only if:**
 - A. Safety needs improving at a workplace
 - B. The law is being broken
 - C. There is a risk of serious personal injury
 - D. There has been an accident
5. **Health and safety training should make sure that users of work equipment know:**
 - A. How to by-pass safety devices
 - B. What the risks are of using the equipment
 - C. What to do to get the best out of the equipment
 - D. How to repair the equipment if it breaks down
6. **What colour are warning signs?**
 - A. Green and white
 - B. Yellow and black
 - C. Blue and white
 - D. Red and white
7. **The BEST way to make sure that all staff in a workplace receive important health and safety information is to:**
 - A. Send an e.mail to section managers
 - B. Ask the tea lady to tell everybody
 - C. Give out the information during a staff meeting
 - D. Put a notice up in the ladies' restroom
8. **A 'Hazard' is something which:**
 - A. Frequently causes harm
 - B. Is certain to cause harm
 - C. Has caused harm
 - D. Has the potential to cause harm

9. Which of the following should be carried out on general hazards in the workplace?
- A. Fire tests
 - B. Risk assessments
 - C. Medical checks
 - D. Radiation testing
10. Risk assessments should be reviewed:
- A. Whenever a health and safety inspector is due to visit
 - B. If significant changes are made to how a job is done
 - C. Only if someone is seriously injured
 - D. At the start of each working week
11. Work related upper limb disorders caused by using desk-top computers can be prevented by:
- A. Using personal protective equipment
 - B. Regular portable appliance testing
 - C. Carrying out a risk assessment and implementing controls
 - D. Using a lap top computer
12. Specific risk assessments MUST be provided for:
- A. Staff over 55
 - B. Pregnant women
 - C. Untrained staff
 - D. New employees
13. Loose clothing should NOT be used when operating a machine due to possible:
- A. Friction burns
 - B. Electric shock
 - C. Entanglement
 - D. Ejection
14. A common problem caused by display screen equipment is:
- A. Eye strain
 - B. Slipped disc
 - C. Chest pains
 - D. Deafness
15. The MAIN risk to staff caused by poor manual handling techniques is:
- A. Loads being dropped and damaged
 - B. Back injuries
 - C. Stress and anxiety
 - D. Spilt loads
16. A safe system of work makes sure that:
- A. Accidents cannot possibly happen
 - B. Employees know the fastest way of completing a job
 - C. Employers cannot be prosecuted if an accident happens
 - D. The risk of accidents is reduced as much as possible
17. The MOST effective control measure for an identified risk is to:
- A. Wear PPE
 - B. Get someone else to do the job
 - C. Use a safe system of work
 - D. Eliminate the hazard

18. **The MAIN reason for controls is to:**
- A. Reduce the risk to the workforce
 - B. Keep the health and safety inspector happy
 - C. Satisfy the terms of the insurance policy
 - D. Keep the employer out of court
19. **Why should stairs be kept clear from obstruction?**
- A. To ensure circulation of air
 - B. So new deliveries can be put on the stairs
 - C. To prevent overloading
 - D. To ensure safe passage
20. **Workplace temperatures that are too high may:**
- A. Cause heat stress in workers
 - B. Set off automatic sprinklers
 - C. Make equipment overheat
 - D. Cause thermometers to break
21. **Following a 'near miss' incident, the incident should be:**
- A. Investigated so management knows who to blame
 - B. Ignored as no one was hurt
 - C. Reported to the insurers
 - D. Investigated to prevent a more serious accident in the future
22. **Fire extinguishers should be serviced by an extinguisher engineer:**
- A. Once per year
 - B. Once per week
 - C. Once per month
 - D. Whenever a health and safety inspection is due
23. **First aid boxes should:**
- A. Contain aspirin
 - B. Be kept in a locked cupboard
 - C. Be accessible at all times
 - D. Be coloured yellow
24. **Why does health and safety law require accidents to be reported?**
- A. For insurance claims
 - B. So that the company can be fined
 - C. So that they can be investigated
 - D. To allow sick benefits to be paid
25. **Injuries at work should be recorded if:**
- A. The injury involves machinery
 - B. As a result of the injury the injured person needs a plaster
 - C. As a result of the injury the person cannot do their normal job for more than three days
 - D. A claim is likely to be made against the employers' insurance

END OF PAPER